

**FORM A**  
**REPUBLIC OF MAURITIUS**  
**Ministry of Industry, Commerce & Consumer Protection (Industry Division)**  
**Indicative Annual Procurement Plan**  
**(For Financial year 2018-2019)**

<b>Last updated</b>		<i>To be updated at least every six months</i>					
		<b>Goods - Head Office, Assay Office and MAURITAS</b>					
<b>S.No.</b>	<b>Type/Nature of Procurement</b>	<b>Procurement Details</b>	<b>Cost Estimate (Rs)</b>	<b>Procurement Method to be used</b>	<b>Expected Date of launching of Bid</b>	<b>Remarks</b>	
1	Goods	Equipment & Furniture	525,000	Request for sealed quotation	As from July 2018		
2	Goods	Office Expenses (cleaning materials, milk and tea etc.)	450,000	Informal Quotation	As and when required		
3	Goods	Maintenance of vehicles and motorcycles (Cleaning Materials, spare parts and tyres for cars)	150,000	Informal Quotation	As and when required		
4	Goods	Paper and Materials	200,000	Informal Quotation/ Request for Sealed Quotation	As and when required		
5	Goods	Printing and Stationery	1,200,000	Informal Quotation/ Request for Sealed Quotation	As and when required		
6	Goods	Books & Periodicals	200,000	Informal Quotation	As and when required		
7	Goods	Scientific and Laboratory equipment and Supplies (Assay Office)	100,000	Informal Quotation/ Request for Sealed Quotation	As and when required		

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Services – Head Office						
S.No.	Type/Nature of Procurement	Procurement Details	Cost Estimate (Rs)	Procurement Method to be used	Expected Date of launching of Bid	Remarks
1	Service	Replacement of blinds. Removal & refixing of laminating Flooring on level 7 & 8 in connection with servicing of air conditioner.	10,000	Informal	By end of September 2018	Maintenance of buildings
		Replacement of wall papers	60,000			
2	Service	Daily cleaning of 2 washrooms - Level 7 (Office of PS) & Level 8 (Office of Minister)	40,000	Informal	August 2018	Cleaning services
3	Service	Shampooing of carpets	50,000	Informal	August 2018	Cleaning services
4	Service	Maintenance of Plant and Equipment	114,290	Informal	February 2019	Maintenance of Plant and equipment
5	Service	Maintenance of IT Equipment	168,000	Informal	February 2019	Maintenance of IT equipment

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<b>Services – Assay Office</b>							
<b>S.No.</b>	<b>Type/Nature of Procurement</b>	<b>Procurement Details</b>	<b>Cost Estimate (Rs)</b>	<b>Procurement Method to be used</b>	<b>Expected Date of launching of Bid</b>	<b>Remarks</b>	
6	Service	Maintenance of X-Ray Spectrometer, calibration of balances among others	77,450	Informal	As & when required	Maintenance of Plant and equipment	
7	Service	Maintenance of Server - IT	30,000	Informal	February 2019	Maintenance of IT equipment	
8	Service	Provision for Sanitary Services Level 11 & 12	12,000	Informal	July 2018	Cleaning services	
9	Service	Daily cleaning of six toilets on level 11 & 12	40,000	Informal	December 2018	Cleaning services	
10	Service	Shampooing of carpets level 12	10,000	Informal	August 2018 February 2019	Cleaning services	
11	Service	Maintenance of security services	45,000	Informal	September 2018	Security	
12	Service	Access Card	5,000	Informal	October 2018	Security	

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<b>Services - MAURITAS</b>							
<b>S.No.</b>	<b>Type/Nature of Procurement</b>	<b>Procurement Details</b>	<b>Cost Estimate (Rs)</b>	<b>Procurement Method to be used</b>	<b>Expected Date of launching of Bid</b>	<b>Remarks</b>	
13	Service	Maintenance of Video Audio intercom Counter Service project	2,000	Informal			
14	Services	Maintenance of coded access door	2,000	informal	February 2019	Maintenance of building	
		Pest control	8,500	informal	August 2018	Maintenance of building	
15	Services	Provision of Daily Cleaning Services of two Toilets and Sanitact Service, level 4 Crescent House.	40,000	informal	May 2019		
16	Services	Partitioning works in Server room	70,000	informal	October 2018	Maintenance of building	
17	Service	Replacement of filters for water purifiers	8,500	informal	Twice yearly	Maintenance of Plant and equipment	
<b>Assay Office-Fees to Assessors</b>							
1	Service	Surveillance and Accreditation fees (MAURITAS)	39,000	Informal	October 2018 April 2019	Fees to Assessors	
2		Surveillance fees (MSB)	24,000		December 2018		

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		Services - Fees to Assessors -MAURITAS					
S.No.	Type/Nature of Procurement	Procurement Details	Cost Estimate (Rs)	Procurement Method to be used	Expected Date of launching of Bid	Remarks	
3	Services	Technical Assessor Services for the Forensic Testing Field	200,000	Request for proposal	April 2019		
4	Services	Technical Assessor Services for the Mass, Dimensional and Temperature Calibration Fields	270,000	Request for proposal	March 2019		
5	Services	Technical Assessor Services for the Medical Testing Field	300,000	Request for proposal	December 2018 February 2019		
6	Services	Assessment of 1 accredited CB (MSB) with India AB MoU between MAURITAS & NABCB	250,000	Request for proposal	February 2019		
7	Services	Training on ISO/IEC 17011:2017(5 days training) Mauritas and NABCB	250,000	Request for proposal	June 2019		
12	Services	Fees to Assessors (Local)	250,000	Request for proposal	Payment effected to local assessors as and when required		
13	Services	Workshop (World Accreditation Day)	141,000	Request for proposal	June 2019		
10	Services	Conference (AFRAC)	1,050,000	Request for proposal	July / August 2018		

Date: 26 July 2018

Note: The information given is for planning purposes and is subject or revision or cancellation. It does not constitute a final commitment to buy the goods and services until procurement process is initiated.